

# SECURITY FORCES AUTOMATED CHECK-IN SYSTEM (SFACS)

ONE INDIVIDUAL MAY SPONSOR A MAXIMUM OF 10 PERSONS ON TO THE INSTALLATION AT A TIME. FOR GROUPS LARGER THAN 10 REQUEST SPECIAL EVENT PASSES

Requesting a Visitor  
Pass How To

Request Visitor Pass

Request Special Event  
Pass

Request Long Term  
Parking Pass

Restricted Area Badge  
Appointments

Register Personal  
Phone

1. Open site: <https://intelshare.intelink.gov/sites/sfacs/SitePages/CustomerPageHome.aspx>

2. Click *Register Personal Phone*

3. Input information

4. Click *Submit*

5. Congratulations! You may now call the visitor center at (618)256-2008 from your registered phone number to request a visitor pass. (Please remember your PIN)

RegisterPersonalPhone - New Item

EDIT

Save Close Paste Copy Cut

Current View: Edit item

Commit Clipboard Views

### REGISTER PHONE NUMBERS

Rank:

First Name:

Last Name:

Phone Number:

Pin:   
4-digits you create to verify identity when calling to request a Visitor Pass

On-Base Address:

City:

Zip:

State: Illinois

Email:

**NOTE: You may only register yourself and your military dependents that are 18 years of age and older. Dependents of Civilian Personnel are not authorized.**

Allowed to register 3 more phone numbers

Dependent:	Name:	Phone:	Pin:
<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Submit Cancel

• Personal # for use with PIN

• Home or work address (on-base)

• Add up to 3 dependents  
(18 years or older)