**TRAFFIC MANAGEMENT ADVISORY**

**March 20, 2020**

**Subject:** Minimum Manning/Limited Operations – Scott AFB, IL

**Be Advised:** Due to ongoing situations related to COVID-19 in the surrounding areas, the 375 AMW/CC is limiting operations of a critical nature only.  This decision is in line with local governments reducing services and closing schools. In order to accomplish this requirement, Scott AFB has been directed to go to mission critical manning.

**Action:** Scott AFB Traffic Management operations are limited as follows:

1. The Personal Property Office and Passenger Travel (PPPO/PAX) is utilizing teleworking capabilities to satisfy operational needs. PPPO is working with Joint Personal Property Shipping Office-Northeast and members affected by Stop Movement. PAX is working with Log Plans for deployer movement and will process travel reservations within applicable DoD guiance. The Traffic Management Contractor (CI Travel) is providing all support virtually. Please defer non-urgent matters until the base resumes to normal operations.

2. Inbound/Outbound Cargo operations have been reduced to mission critical only. Please ensure consignors/shippers review the Transportation Facilities Guide (TFG) for updates as operational requirements are rapidly changing. For all mission critical cargo movements, contact 618-972-4005.

3. Please refer questions/inquires to the contacts below:

* + Passenger Travel: TMOPAX@us.af.mil
	+ Personal Property: 375LRS.SCOTTAFB.PersonalProperty@us.af.mil
	+ Cargo: Please refer to TFG

Expiration: Until Further Notice