



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 375TH AIR MOBILITY WING (AMC)**

18 June 20

MEMORANDUM FOR SCOTT AIR FORCE BASE

FROM: 375 AMW/CC

SUBJECT: Health Protection Condition Bravo Increased Personnel Gathering Capability for Operational Use and Official Functions

1. In order to align with national, state, and local emergency health proclamations, the 375 AMW declared a Public Health Emergency at Scott Air Force Base on 16 March 2020. Effective with the change to HPCON-B, official gatherings and gatherings organized by established entities on Scott AFB will no longer be limited to ten people or less. Individual unit commanders will be responsible to determine how many individuals can safely attend gatherings based on the venue and their ability to ensure attendees are able to adhere to the Centers for Disease Control (CDC) COVID 19 basic prevention guidelines below. It is the responsibility of each unit commander to develop procedures for their facilities that are also used by other units (Scott Events Center, hangars, conference rooms, etc). Units occupying another unit's facility will adhere to the owning unit commander's policies and directives for facility use.
2. The CDC COVID 19 basic prevention guidelines include the following:
 - The event venue must be of sufficient size to allow for adequate social distancing practices.
 - If 6 ft distancing cannot be sustained face coverings need to be employed, especially indoors.
 - Participants or event staff who are sick need to be identified and excluded.
 - Make provisions for those in attendance who are at High Risk of serious COVID 19 related disease (age >65, underlying health conditions).
 - Ensure adequate hand washing or hand sanitizer is available, encourage use IAW general CDC.
 - Have a cleaning and sanitizing plan IAW with CDC COVID 19 recommendations for multiple day events.
3. While this change allows commanders more latitude to execute mission requirements, I encourage a conservative approach to these decisions. Event organizers are encouraged to review the latest CDC event planning recommendations for further guidance at <https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/mass-gatherings-ready-for-covid-19.html> and/or to contact the 375th Public Health Fight (618-256-4986) for recommendations.

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Commander