



Single Source Justification (Simplified Acquisition)

Section A: General Contract Information

Is this a Bridge Action as defined in the AF Bridge Action Reduction Plan? [] Yes [X] No

Contracting Activity: 375th CONS/PKB1

Project/Program Name: FY21 TCJ8 Pro Off Env (POE) Wall Reconfig Svcs in Bldg 1700

Purchase Request / Local ID Number: F3ST901211A001

Estimated Contract Cost (including Options): [REDACTED]

Section B: Description of the Supplies/Services Required

This requirement is for wall reconfiguration services for Building 1700 located at Scott Air Force Base, Illinois.

CLIN 0001 - TCJ8 Wall Reconfiguration Services

United States Transportation Command (USTRANSCOM) leadership (J8 Director) wishes to make their command area more private so they are moving some furniture walls around. Two offices being modified are basically having their back office wall and the wall the office door is in, switched around. One office area only has three walls, so that area will have one wall moved to the opposite side of the office area and a new wall with a door will be installed. Plus they are adding two side doors into their command area for more privacy. The two side door walls will not go to the ceiling so as to not block off Heating, Ventilation, and Air Conditioning (HVAC) air flow. Essentially, five walls are being switched around and three new walls are being installed.

Section C: Justification for Soliciting from a Single Source or Brand Name

Professional Office Environments (POE) installed the current office configuration for Building 1700, specific to the TCJ8 work space. Due to the system configuration that is already in place and the materials being reconfigured, only POE can perform the tasks required of the reconfiguration as outlined in the Statement of Work (SOW). In order to not bypass the Department of Defense (DoD) mandatory source (UNICOR), the Contracting Officer reached out to the Government representative for confirmation they cannot perform the work required. Per Ms. Natalie Beck, the UNICOR Representative, since this requirement is a system reconfiguration, only the original installer can work on it; no other furniture company including UNICOR can work this acquisition. Additionally, she said that the industry standard is that the initial installer does all the follow-on work, thus confirming that POE is the only vendor who can satisfy this requirement.

Additionally, the cost to build new office configurations rather than rearranging the current system [REDACTED] This cost is not expected to be recovered through competition should another vendor be awarded the reconfiguration and replacement of all current assets.

Section D: Efforts to Obtain Competition

Professional Office Environments Internet searches indicate that no other manufacturer's products match the existing USTRANSCOM system furniture walls in Building 1700. However, prior to the next procurement for system furniture, the Government will assess whether another company can do the work or if it is time for a replacement system.

Section E: Steps to Preclude Future Single Source or Brand Name Awards

Prior to any subsequent acquisition for wall reconfiguration services, market research will be accomplished to determine if there are any additional sources that can meet the needs of the Government and remove the barriers to



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competition.

Section F: Contracting Officer's Determination

I have determined, in accordance with [FAR 13.106-1\(b\)\(1\)](#), that the circumstances of this contract action deem only a single source is reasonably available.

Date	Typed Name and Rank/Grade of Contracting Officer	Signature of Contracting Officer
	KILA K. LINDSTROM, GS-13, USAF	