



SCOTT AIR FORCE BASE HONOR GUARD

MILITARY FUNERAL HONORS REQUEST



Privacy Act Statement

AUTHORITY: Title 10 United States Code and Title 5 United States Code 552A; and Public Law 106-65

PURPOSE: Information is used to arrange and facilitate military funeral services for entitled retired and active duty military personnel.

ROUTINE USES: This information will be provided and obtained from and for necessary entities when arranging military funeral honors.

DISCLOSURE: Mandatory. Military honors at funeral services cannot be obtained without this information.

PLEASE COMPLETE DIGITALLY AND RETURN IT USING THE CONTACT INFORMATION BELOW

A DD FORM 214 IS REQUIRED TO DEMONSTRATE ENTITLEMENT OF MILITARY FUNERAL HONORS

For a copy of the DD Form 214 call 314-801-0800 (VA) or visit <https://www.archives.gov/veterans/military-service-records>

Name of Requester: _____

Requester Address: _____

Requester Telephone Number: _____

Date/Time of initial Request: _____

Type of Honors Requested: Funeral Service Memorial Service Other: _____

Remains Condition: Casket: _____ Total Weight Cremation

Location for Honors: Gov Cemetery Private Cemetery Church Funeral Home Base Other: _____

Name of Deceased: _____

Military Pay Grade: _____

Deceased SSN: _____

Branch of Service: _____

Duty Status: _____

Will the VFW/American Legion Be Participating? _____

Next of Kin (NoK)/Rep Name: _____

NoK Address: _____

NoK Telephone Number: _____

Relationship to NoK (ex. Wife, Son, Daughter): _____

Funeral Home Name: _____

Directors Name/Phone Number: _____

Date/Time of Service: _____ Time Zone: _____

Location of Service Information

Name/Street Address of Cemetery:

State: _____ County: _____ Zip: _____

HONOR GUARD CONTACT INFORMATION

Address: SAFB Honor Guard, 200 Golf Course, Scott AFB, IL 62225

Email: 375fss.honorguard@us.af.mil

Phone: (618) 256-4586 Fax: (618) 256-7462 After Hours Cell: (618) 210-1176

Office Hours: Mon-Fri, 0730 – 1630

NOTE: HONORS WILL BE PROVIDED BY THE MILITARY BRANCH MOST RECENTLY SERVED IN.
WE DO NOT PROVIDE THE FLAG