

**REQUEST FOR QUOTATION (RFQ)**

Solicitation Reference: FA440722Q0015

Contracting Activity: 375<sup>TH</sup> CONTRACTING SQUADRON  
Scott AFB, IL 62225-5015

Government Representative: Carleen Clinger – Contracting Officer  
Phone – 618-256-9260  
Carleen.clinger@us.af.mil

**This is a Single Source requirement. The Government may cancel this RFQ at any time if funds do not become available. If funds become available, the Government intends to issue an award to the vendor who supplied the successful quote.**

The United States Air Force, 375th Contracting Squadron, Scott Air Force Base, IL is contemplating an award for the purchase of Cubicles Reconfiguration & Install in Building 50. Request the purchase of the product with incidental service listed below. Requested delivery date is no later than (NLT) 12 weeks after receipt of order (ARO). This acquisition is being procured utilizing NAICS Code 337215, Showcase, Partition, Shelving, and Locker Manufacturing; and PSC Code 7110, Office Furniture.

From this quotation, a single award will be made. Please provide an offer for the product with incidental service listed below by: **12:00 P.M. CST 22 September 2022**. If this date is not possible, please contact the above to discuss completion date.

Item #	Description	Quantity	Unit	Unit Price	Total Price
0001	Cubicles Reconfiguration & Install IAW Attachment 1, Statement of Work	1	LOT		
	GRAND TOTAL				

The provision at 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services (Nov 2021), applies to this acquisition. Provisions and clauses can be viewed through Internet access at the FAR Site: <https://www.acquisition.gov/content/regulations>.

**ADDENDA TO 52.212-1 (CONTINUED):**

PROVIDE THE FOLLOWING CONTRACTOR INFORMATION WITH YOUR OFFER:

1. Contractor Name: \_\_\_\_\_
2. Contractor Address: \_\_\_\_\_
3. Point of Contact: \_\_\_\_\_
4. Phone Number: \_\_\_\_\_
5. Email Address: \_\_\_\_\_
6. UEI Number: \_\_\_\_\_
7. CAGE Code: \_\_\_\_\_
8. Business Type (i.e. Small, Women-Owned, SDVOSB, etc.): \_\_\_\_\_
9. Offer Date and Expiration Date: \_\_\_\_\_
10. GSA Contract Number, if applicable to this acquisition: \_\_\_\_\_
11. Proposed Payment Terms or Discount: \_\_\_\_\_
12. Delivery Time/Date: 12 Weeks ARO
13. FOB: Destination

Offerors must include with their offer a completed copy of the provision at 52.212-3, Offeror Representations and Certifications—Commercial Products and Commercial Services (May 2022), unless this information has been submitted electronically as part of its annual representations and certificates at <https://www.sam.gov>.

As prescribed in 52.212-3, an offeror shall complete only paragraph (b) of this provision if the offeror has completed the annual representations and certificates electronically via the System for Award Management (SAM) site located at <https://www.sam.gov>. If an offeror has not completed the annual representations and certificates electronically, the offeror shall complete only paragraphs (c) through (v) of this provision.

The clause at 52.212-4, Contract Terms and Conditions—Commercial Products and Commercial Services (Nov 2021), applies to this acquisition.

The clause at 52.212-5, Contract Terms and Conditions Required To Implement Statutes Or Executive Orders—Commercial Products and Commercial Services (May 2022), applies to this acquisition. **Additional Federal Acquisition Regulation (FAR) clauses cited in 52.212-5(b) that are applicable to the acquisition can be found in Attachment 2 – Provisions and Clauses.**

**Funds are not currently available; therefore, FAR Clause 52.232-18, Availability of Funds (Apr 1984) applies to this acquisition.**

The FAR and Defense Federal Acquisition Regulation Supplement (DFARS) clauses/provisions that are determined by the contracting officer to be necessary for this acquisition, are incorporated by reference and full text in **Attachment 2 - Provisions and Clauses.**

The following AFFARS Clauses are incorporated by reference:

AFFARS 5352.223-9000 Elimination of Use of Class I Ozone Depleting Substances (ODS) (OCT 2019) – Clause

AFFARS 5352.223-9001 Health and Safety on Government Installations (Oct 2019) – Clause

**The following AFFARS Clauses are incorporated by full text:**

#### **AFFARS 5352.201-9101 Ombudsman**

##### **Ombudsman (Oct 2019)**

(a) An ombudsman has been appointed to hear and facilitate the resolution of concerns from offerors, potential offerors, and others for this acquisition. When requested, the ombudsman will maintain strict confidentiality as to the source of the concern. The existence of the ombudsman does not affect the authority of the program manager, contracting officer, or source selection official. Further, the ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of protests or formal contract disputes. The ombudsman may refer the interested party to another official who can resolve the concern.

(b) Before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the contracting officer for resolution. Consulting an ombudsman does not alter or postpone the timelines for any other processes (e.g., agency level bid protests, GAO bid protests, requests for debriefings, employee-employer actions, contests of OMB Circular A-76 competition performance decisions).

(c) If resolution cannot be made by the contracting officer, the interested party may contact the ombudsman, Ms. Susan R. Madison, AFICA KMP, 507 Symington Drive, Scott AFB IL 62225-5022, (618) 229-0267, fax (618) 256-6668 email: Susan.madison@us.af.mil. Concerns, issues, disagreements, and recommendations that cannot be resolved at the

Center/MAJCOM/DRU/SMC ombudsman level, may be brought by the interested party for further consideration to the Air Force ombudsman, Associate Deputy Assistant Secretary (ADAS) (Contracting), SAF/AQC, 1060 Air Force Pentagon, Washington DC 20330-1060, phone number (571) 256-2395, facsimile number (571) 256-2431.

(d) The ombudsman has no authority to render a decision that binds the agency.

(e) Do not contact the ombudsman to request copies of the solicitation, verify offer due date, or clarify technical requirements. Such inquiries shall be directed to the Contracting Officer.

(End of clause)

## **AFFARS 5352.242-9000 CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS**

**(Oct 2019)**

(a) The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide valid driver's license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle pass. Credentials MUST comply with the REAL ID Act requirements listed below.

(c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

(d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with *AFI 31-101, Integrated Defense, and DODMAN5200.02\_AFMAN 16-1405, Air Force Personnel Security Program*.

(e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

(f) Failure to comply with these requirements may result in withholding of final payment.

(End of Clause)

### **REAL ID ACT INFORMATION SHEET Version 41**

Passed by Congress in 2005, the REAL ID Act enacted the 9/11 Commission's recommendation that the Federal Government "set standards for the issuance of sources of identification, such as driver's licenses." **Due to circumstances resulting from the COVID-19 pandemic and the national emergency declaration, the Department of Homeland Security, is extending the REAL ID enforcement deadline until October 1, 2021.**

The following states/territories are under review, allowing Federal agencies to accept driver's licenses and identification cards from at Federal facilities and nuclear power plants until further notice:

#### **Under Review**

A. Samoa      N. Marianas

The following states/territories are compliant with the REAL ID Act:

Alabama	Arizona	Arkansas
Colorado	Connecticut	Delaware
DC	Florida	Georgia
Hawaii	Indiana	Iowa
Kansas	Louisiana	Maryland
Michigan	Mississippi	Nebraska
Nevada	New Mexico	New York
N. Carolina	Ohio	S. Dakota
Tennessee	Texas	Utah
Vermont	West Virginia	Wisconsin
Wyoming	S. Carolina	Idaho
N. Dakota	Puerto Rico	Washington
N. Hampshire	Massachusetts	Guam
Virginia	Minnesota	Illinois
Virgin Islands	California	Rhode Island
Alaska	Montana	Missouri

Below are acceptable forms of identification for identity proofing for access to Scott AFB if you do not have an Enhanced Driver's License:

- Driver's licenses or other state photo identity cards issued by DMV (or equivalent)
- U.S. passport

- U.S. passport card
- DHS trusted traveler cards (Global Entry, NEXUS, SENTRI, FAST)
- U.S. DoD ID, including IDs issued to dependents
- Permanent resident card
- Border crossing card
- State-issued Enhanced Driver's License
- [Federally recognized](#), tribal-issued photo ID
- HSPD-12 PIV card
- Foreign government-issued passport
- Canadian provincial driver's license or Indian and Northern Affairs Canada card
- Transportation worker identification credential
- U.S. Citizenship and Immigration Services
- Employment Authorization Card (I-766)
- U.S. Merchant Mariner Credential
- Veterans Health Administration (VA) ID

Please contact Pass and Registration at 256-3020/ 2008 if you have any questions or need additional information.

Marijuana Usage: As of Jan. 1, 2020 possession of up to 30 grams of marijuana for recreational use will be legal in the State of Illinois. However, use and possession of marijuana on a military installation, or by military members or Department of Defense employees, is still illegal under the Controlled Substances Act