



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 375TH AIR MOBILITY WING (AMC)**

7 January 2022

MEMORANDUM FOR ALL SUBORDINATE COMMANDS AND TENANT UNITS

FROM: 375 AMW/CC

SUBJECT: Exemptions for Workplace Occupancy Limits at HPCON Bravo-Plus (B +)

References: (a) 29 April 2021 SECDEF Memo, *Guidance for Commanders' Risk-Based Responses and Implementation of the Health Protection Condition Framework During the Coronavirus Disease 2019 Pandemic*.  
(b) 19 May 2021 SECAF Memo, *DAF Guidance for Commanders' Risk-Based Responses and Implementation of the Health Protection Condition Framework during the Coronavirus Disease 2019 Pandemic*.

1. References (a) and (b) allow for installation commanders, in a grade no lower than O-6, to grant exemptions for workplace occupancy limits under Health Protection Conditions (HPCON). For the purposes of this memo, "workplace" is defined as Scott Air Force Base (SAFB).
2. SAFB has elevated to HPCON "Bravo +". During HPCON B+, workplace occupancy is limited to less than 40 percent of normal levels. However, SAFB has a highly vaccinated force. It is my intent to give Commanders, Directors, Agency Chiefs, and mission partners at SAFB maximum flexibility to execute their specific mission.
3. In accordance with the authority delegated to me in references (a) and (b), unit Commanders, Directors, and Agency Chiefs at SAFB are authorized to allow up to 100 percent workplace occupancy. This is an exemption to the current HPCON occupancy limitations that allows subordinate commanders and tenant commands the ability to determine the right occupancy rates for their respective workplaces to accomplish their specific mission, while also maintaining a safe work environment.
4. Coordinate with Civilian Personnel any return to work for the civilian workforce prior to employees' return.
5. In order to maintain a safe work environment, leaders must combat COVID-19 fatigue and emphasize that members need to continue following prevention practices, such as:
  - Encouraging members to get vaccinated and/or receive a booster
  - Ensure compliance with DoD masking requirements
  - Understanding and following testing, isolation, and quarantine procedures
  - Maintaining physical distancing (6 feet or more)
  - Frequent hand sanitization using soap and water or hand sanitizer
  - Staying home or going home when sick
  - Mission permitting, use of telecommunications in place of face-to-face interactions should be considered
7. The SAFB team will continue to monitor data concerning COVID-19 case rates and vaccinations to deliberately adjust HPCON levels and measures as needed to retain combat capabilities.

CHRISTOHPER M. ROBINSON, Colonel, USAF  
Commander

**EXECUTING RAPID GLOBAL MOBILITY**